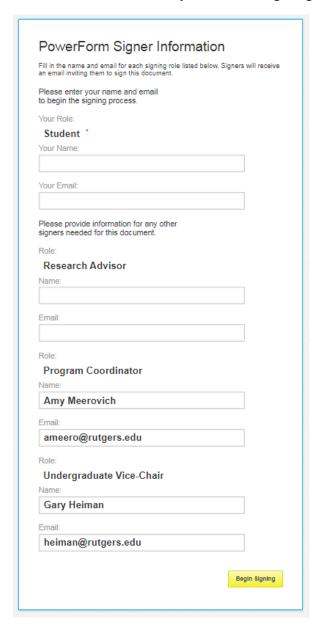
Filling out your Research Form with DocuSign

PLEASE MAKE SURE YOUR ADVISOR HAS APPROVED YOUR SUMMARY PRIOR TO FILLING OUT THIS FORM. IF CORRECTIONS ARE NEEDED, THE FORM WILL BE VOIDED AND YOU WILL HAVE TO RESUBMIT THE ENTIRE THING.

You will write your approach summary in a separate document and upload it to the form as indicated.

INSTRUCTIONS

- 1. Click the link to the correct form on the <u>Independent Scholarship Forms</u> page. If your research mentor is outside the Genetics Department, You are requesting honors, or you are not yet a Genetics major, make sure to use the Vice-Chair Approval form. The Vice-Chair needs sign off on your form before you receive an SPN.
- 2. Enter your name and email, and your advisor's name and email to route the form correctly. Program Coordinator and Vice Chair will automatically fill in. Click Begin Signing.



3. The research form is the same as the paper form. All fields highlighted in red are mandatory. Under Approach to be Used, you will click the yellow button to upload your research summary. The upload will be added as an additional page to the end of this document.

RESEARCH REGISTRATION FOR THE MAJOR IN GENETICS

Last Name: Name	First Name: Student			
RUID:	Email amymeerovich@gmai	l.com CI	ass:	
Overall GPA:	Semester (Spring or Fall)	: Ye	ear:	
CHECK THE APPROPRIATE COURSE:				
FALL	SPRING	SUMMER		
447:406 (Research in Genetics) 447:408 (Honors in Genetics) 447:410 (Res. Gen. Writing Intens.) 447:489 (Adv. Ind. Study Gen.) 447:490 (Adv. Ind. Study Gen.)				
NUMBER OF CREDITS: Minimum requirement per semester is 3. Students wishing to do more than 3 credits must obtain the permission of the department Vice Chair.				
RESEARCH MENTOR INFORMATION: Mentor Name: Mentor Name				
Address:				
Phone: Email: amy.meerovich@rutgers.edu				
PROJECT INFORMATION:				
Project Title:				
Hypothesis or Question Being Addressed (1-2 sentences):				
Approach To Be Used (3-4 sentences describing the experimental and technical approaches):				
Please save your summary in a word document and name the file with the date and your name (yyyy-mm-dd_lastname, firstname)				
Upload the document here:				

RESEARCH REGISTRATION FOR THE MAJOR IN GENETICS

4. You will click on the first yellow button to sign the form. You will see a pop-up to let you choose your digital signature. Click Adopt and Sign. All subsequent signatures will fill in when you click the yellow boxes.

JOGGJIGH EHYBOPB ID. TOBSTADO-OATZ-43ET-BTOT-GAATGOZSAGO

RESEARCH REGISTRATION FOR THE MAJOR IN GENETICS

SIGNATURES AND APPROVALS:

Check if applicable:	
I am registering for research for the first time	
I have taken at least one semester of research previously and will thus be a Communication Skills in Genetics concurrently with this research course	aking 447:430 Effective
I have taken at least one semester of research previously and will take eith Communication Skills in Genetics or 447:414-415 Thesis Writing and Continuous in the indicated semester and year	
I have already taken 447:430 Effective Communications.	
I am registering for Honors Genetics and will thus be taking 447:414-415 c	oncurrently.
I am interested in pursuing a Certificate in Computational Genetics.	
I understand the requirements, responsibilities, and due dates associate research course as described in the Genetic Major Student Handbook: (http://genetics.rutgers.edu/students-academics/undergraduate/student-forms	
Student's Signature:	Date: 12/05/2019
Research Advisor's Signature:	Date:
Please request a special permission number for this course through the genetics.rutgers.edu. You will receive your SPN via email and a copy of request is approved.	
SPN Assigned for this Research Course:	
SPN for 447:430 (if applicable):	_
SPN for 447:414 or 415 (if applicable):	_
	Part A
	Page 3

- 5. Once you have signed in all of the required spaces, click Finish.
- 6. The form will now be routed to your research mentor for a signature. Once it is completed and signed, it will be sent to the program coordinator to issue an SPN. You will receive the SPN in a separate email generated from the SAS SPN system. You will receive a separate email for each course requested. The SPNs will also be added to the form and you will receive a copy.